

ACADEMIC INTEGRITY

InformNet[®]
MANITOBA'S ONLINE HIGH SCHOOL



STATEMENT OF INTEGRITY

InformNet is committed to fostering a culture of academic integrity and excellence among our students and staff. We believe that honesty, trust, respect, fairness, and responsibility are fundamental values that form the foundation of our online learning community.

As Manitoba's online high school, we strive to provide a learning environment that promotes these values and ensures that every student can succeed academically.



PRINCIPLES OF INTEGRITY

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1. Honesty
 2. Trust
 3. Respect
 4. Fairness
 5. Responsibility
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Breaches of academic integrity, such as cheating, plagiarism, unauthorized collaboration, and misrepresentation of work, will not be tolerated at InformNet. Any instances of academic misconduct will be addressed in accordance with our policies and procedures, which may result in disciplinary action, up to and including expulsion from the online high school.

By following our Statement of Academic Integrity, we strive to create a vibrant and supportive online learning community where every student can grow, learn, and achieve their full potential.



Academic Integrity

Academic Integrity means a student:

- Will not allow others to copy work.
- Will complete each assignment independently.
- Will not misuse content from the Internet.
- Will not practice plagiarism in any form.

Student Statement of Integrity:

Academic integrity is the cornerstone of educational excellence and the foundation for personal and professional growth. It is a commitment to honesty, trust, fairness, respect, and responsibility.

The values outlined in InformNet's academic honesty policies foster a community that values learning, cultivates ethical behavior, and promotes intellectual curiosity. By following InformNet's academic integrity, students contribute to their development of character, empower their educational experiences, and shape future successes.

RIGHT



WRONG

Academic Dishonesty

Plagiarism

Plagiarism is presenting someone else's work as your own without proper attribution. This includes copying text, ideas, images, or findings from any source. To avoid plagiarism, always use quotation marks for copied text and provide citations for all sources, even if you've rephrased the information.

Cheating on Quizzes, Tests, or Final Examinations

Cheating is any action that undermines fair testing procedures or violates exam regulations. Examples include looking at another student's exam, using unauthorized materials, or communicating with others during the exam. Always follow exam rules and avoid any actions that might be perceived as cheating.

Inappropriate Collaboration

Inappropriate collaboration occurs when students work together on assignments without the instructor's permission. While some collaboration is acceptable, always make sure you understand your teacher's guidelines before working with others on assignments, projects, or labs.

Academic Dishonesty

Contract Cheating

Contract cheating involves outsourcing your academic work to a third party, who completes the assignment for you. This practice is unacceptable and can result in severe consequences. Avoid using contract cheating services or asking friends or family members to complete assignments for you.

Duplicate Submission

Duplicate submission, also known as self-plagiarism, is submitting the same or similar work for more than one course without permission. If you want to use your previous work in a new assignment, obtain permission from your current teacher, expand on the previous work, and cite yourself as a source.

Personation

Personation is pretending to be someone else or allowing someone else to impersonate you in an academic context, such as writing a test or signing an attendance sheet. Personation is considered fraud and can result in severe consequences. Always be honest about your identity in all academic situations.

Academic Fraud

Academic fraud involves falsifying information or documentation to gain academic advantages, such as accommodations for tests or assignments. Examples include creating fake medical certificates, forging signatures, or sabotaging other students' work. Always be truthful and transparent in your academic pursuits.

Artificial Intelligence

What is Generative Artificial Intelligence?

GenAI technologies, like ChatGPT and DALL-E, are algorithms that generate text, images, music, and more based on user input. They are becoming increasingly accessible and are found in everyday applications like spelling and grammar checks.

Benefits and Challenges of genAI

GenAI can speed up processes, but it has limitations. Errors, omissions, and biases can occur due to outdated data and prompt quality. GenAI applications may also enable students to offload their academic work, which can be inappropriate depending on the learning outcomes.

Implications of GenAI for High School Students

Using genAI responsibly can enhance engagement and critical thinking. However, it's crucial for educators to communicate expectations regarding genAI use in courses where offloading academic work is not appropriate.

Academic Integrity and Misconduct

Academic misconduct, such as plagiarism, cheating, and inappropriate collaboration, can arise from the misuse of genAI. High school students should adhere to academic integrity principles and be transparent about genAI use in course assignments. Email your teacher if you have doubts or concerns.

CONSEQUENCES FOR ACADEMIC DISHONESTY

FACTORS OF CONSEQUENCES

- Grade level
- Frequency of incidents
- Maturity of student
- Was the offense planned or the result of an impulse?
- Has the student been honest and cooperative
- Were other students impacted by the actions of the student?

Consequences will reflect a continuum of behavioural and academic responses based on the above factors.

PROBABLE CONSEQUENCES

Students found committing academic misconduct work will be dealt with as follows:

- **First Instance:** Zero given on the assignment or test
- **Second Instance:** Removal from the course

It is important to understand that all InformNet teachers are aware of and have access to sites like Chegg, Brainly, Quora, ChatGPT, etc.

What Happens If I Get an Email Pertaining to Academic Dishonesty

Receiving an email regarding academic dishonesty can be a distressing and unsettling experience. However, it is essential to address the situation calmly and understand the process that follows such an accusation. This section aims to guide you through the steps that occur when you receive an email about academic dishonesty.

Review the Issues

Take time to thoroughly read the email and understand the specific academic dishonesty outlined in the teacher email. This may involve identifying the type of academic misconduct, such as plagiarism, cheating, or inappropriate collaboration. Carefully review the provided evidence or examples that led to the teacher email.

Reflect on Your Actions:

Reflect on your work and actions related to the assignment, exam, or project in question. Consider whether there may have been any unintentional violations of academic integrity, such as improper citation, insufficient paraphrasing, or lack of understanding of collaboration guidelines.

Gather Relevant Materials:

Collect all relevant documents and materials related to the work in question, such as drafts, notes, sources, and communications with peers or instructors. This will help you prepare a response to the teacher email and demonstrate your commitment to academic integrity.

Responding to the Email:

In most cases, you will be given an opportunity to respond to specific academic dishonesty outlined in the teacher email. Craft a well-structured, honest, and respectful reply, addressing each point raised in the email. Provide any supporting data, explanations, or mitigating circumstances that may help clarify the situation. It is crucial to maintain a professional tone and avoid emotional outbursts or accusatory language.

Meeting with the Teacher:

You may be asked to attend a meeting with your teacher to discuss the academic dishonesty issue further. During this meeting, present your response to your teacher's email, provide any additional information, and be prepared to answer questions. Remain calm, respectful, and professional throughout the discussion.

Learn from the Experience:

Regardless of the outcome, use this experience as an opportunity to learn and grow. Reflect on your understanding of academic integrity, improve your citation and collaboration skills, and commit to upholding ethical standards in your future academic efforts.

Remember: honesty will determine the consequences applied.

Learning Check-Ins

InformNet students may be required to participate in a Learning Check-In.

These online meetings are:

- Teacher-initiated Teams meetings. Students are required to meet within 2 school days of the teacher's request.
- Approximately 15 minutes in duration
- Meant to check your understanding of the material covered based on the work you have handed in.

During a Learning Check-In, cameras and microphones are required to be on and you must be prepared to share your screen.

Sources used in the creation of this document:

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